Construction Site Supervisor

**Job Title:** Construction Site Supervisor

**Job Location:** Poplar Bluff, MO
**Report to:** General Manager Poplar Bluff Region

**Status:** Full Time

**Overview for the Position:** The Construction Site Supervisor is responsible for overseeing and coordinating all construction sites activities according to project and schedule plans (Google Earth KMZ, Microsoft Project). Their duties include coordinating contractors, performing quality control and safety checks, and providing on-site direction during construction phases.

**Specific Responsibilities:**

* Monitor aerial and underground construction activity
* Act as initial Circle Fiber point of contact for construction personnel
* Conduct weekly Safety Meetings
* Assist with material reconciliation
* Monitor subcontractor deliverables
* Develop and maintain Project Schedule
* Verify subcontractor percentage of work completed
* Update GIS information
* Other duties as assigned

**Qualifications:**

* Highly motivated and energetic
* Ability to work independently and with a team
* Detail oriented with strong multi-tasking capabilities
* Strong work ethic
* Process oriented
* Excellent written and verbal communications skills
* High School Diploma (or GED), Bachelor’s degree preferred

This is not meant to be an exhaustive list of duties and responsibilities. Position may require additional tasks, duties or projects as assigned.

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Because Big River Communications believes in providing a safe work environment, we conduct drug and background checks in our recruiting/hiring processes. AA/EOE, M/F/D/V

To apply for this position, please send resume to address below

**Human Resources**
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